

REGULAR HARVEY CITY COUNCIL MEETING
Wednesday, April 10th, 2024, 5:30p.m.
City Hall

Note: All motions unanimously passed unless otherwise stated.

Key: M-Motion, MS-Motion Second, VV-Voice Vote, RCV- Roll Call Vote, MC-Motion Carried

The Harvey City Council met at City Hall on Wednesday, April 10th, 2024, at 5:30 p.m. Present were Mayor Rick Eckart, Council Members Shelley Svoboda, Milo Baltrusch, Gil Steedsman, Arnie Selzler, and Kerry Susag. Also, present were Auditor Karen Nordby, Public Works Director Jamey Weinmann, JDA Director Spencer Marchand, and Terri Powers.

VISITORS: County Assessor Jana Hopkins, Denise Harding, James, Hanna, Reagan, Emersyn, Cooper, and Kenley Faul, Jess, Sarah, Carson, Grant, and Zoey Reimche, Gunner Soberg, Dusty Kost, Gary Kennedy, Debbie Richards, Mark Soberg, Tim Buchwitz, Donna Edinger, Cheryl Ryan, Dean Klier, Jesse Berg, Shelley Chin, and Marci Eckart. Josh Feil and Anthony Setness were present via Zoom.

TAX EQUILIZATION MEETING:

Mayor for the Day Zoey Reimche called the Tax Equalization Meeting to order.

Mayor for the Day Kenley Faul led The Pledge of Allegiance.

Assessor Hopkins informed Council that there were no notices of increase this year. She went over the increases and decreases between 2023 and 2024. The tax equalization meeting was recessed until the May 2024 meeting to continue to discuss and approve the changes.

Mayor for the Day Zoey Reimche opened the Regular Meeting.

Moore Engineering was present to discuss the Sewer Rehab Project. M by Baltrusch, MS by Steedsman to award the contract to Municipal Pipe Tool Co. for the Steam Cured CIPP for \$875,357.52. Upon RCV, MC. M by Svoboda, MS by Susag to approve Change Order 1 to decrease the original bid by \$111,540 which brings the amount to \$763,817.52 to stay within the City's budgetary constraints. Upon RCV, MC. M by Svoboda, MS by Baltrusch to approve the contract for construction with Moore Engineering for \$52,000. It should take 10 to 15 days to complete the project. Upon RCV, MC. A request is pending for grant money in the amount of \$30,123.75 to cover the higher bids for the Control Panel Replacement. Karen informed the Council that we just received the notification that the environmental study has been completed and the result has been submitted to the state. M by Selzler, MS by Svoboda to approve the Agreement with DWR to accept the \$12,000 grant for basic asset inventory and capital improvement planning. Upon VV, MC.

Dusty Kost was there to inform the Council about the plans for Harvey Ambulance Bay Addition. State requirements are causing a need for more in-house staff. They currently have a 3-bedroom facility and are working on an addition to the west of the building for 2 additional bedrooms/exercise area.

JDA REPORT: JDA Director Marchand's report was in the packet for the Council to review. He stated that he is working on a blight removal grant for the Reimche property to have it flattened and leveled. He updated the council on his meetings that he had for the month and his ongoing developments.

POLICE REPORT: The Harvey Police Department is getting another part-time officer to help fill in.

PUBLIC WORKS REPORT: Public Works Director Weinmann's report was in the packet for the Council to review. Jamey will be meeting with the owner of Double M Sanitation to discuss the garbage truck. M by Svoboda, MS by Steedsman to award the bid for a new concrete shop floor to JP Hager Enterprises for \$41,750. Upon RCV, MC. M by Selzler, MS by Svoboda to approve the estimate from Magic City Garage Door Co. for \$24,424 for two garage doors for the City Shop. Upon RVC, MC. M by Svoboda, MS by Baltrusch to approve the purchase of a new jetter pump for \$18,360. Upon RCV, MC. We will put in a claim with the insurance company for the old pump. Jamey presented the Council with a proposal for crushing concrete at the landfill. They wanted him to gather more information.

AUDITOR REPORT: Nordby's report and the financials were in the packet for the Council to review. She requested to close the City office on Friday July 5th. City employees will need to use a vacation day. The consensus of the Council is to allow it. The Council would like to thank Melissa for her years of service. M by Svoboda, MS by Selzler to accept the resignation of Melissa Anderson from the City Council. Upon VV, MC. Nordby presented a list of City owned properties. M by Selzler, MS by Steedsman to lower the minimum bid from \$5K to \$1500 for 1000 Alder Ave. Upon VV, MC. M by Baltrusch, MS by Svoboda to set a minimum bid of \$1500 for 129 W. Brewster St. Upon VV, MC. M by Svoboda, MS by Selzler to sell lots 2, 3, 4, and 5 of block 2, 836 Meadow Lane, for \$1000 per lot. Upon VV, MC. M by Baltrusch, MS by Steedsman to accept the proposed minimum bids for all the remaining lots and publish them in the Herald Press. Upon VV, MC.

MINUTES: M by Baltrusch, MS by Susag to approve the minutes of the Regular Council Meeting on March 13th, 2024. Upon VV, MC.

CASH REPORT: M by Baltrusch, MS by Steedsman to approve the Auditor's Cash Report as submitted with March revenue of \$573,976.50. Upon RCV, MC.

VOUCHERS: M by Baltrusch, MS by Steedsman to approve the vouchers with expenses of Aramark 389.56, Aqua-Pure Inc. 6820, Balco Uniform Co. 372.21, Black Mountain Software 100, Carissa Gleave 24.59, Cashwa Fargo 563.11, Central Cinema 60, City of Harvey 699.77, Core & Main 1314.70, Double M Sanitation 23567.50, Farmer's Union Oil & C-Store 2452.50, Fischer, Round & Assoc. 4838, Harvey Park District 1770.10, HAV-IT Recycling 1228, Hawkins Inc. 2129.91, Herald Press 803.18, Hinrich's Super Value 506.53, Hometown Tavern 12500, Hometown Variety 20.35, Information Tech. 43.55, Jamey Weinmann 73.70, Jeff's Key & Lock Repair 400.50, John Donarski 15.96, Karen Nordby 100.50, Kotaco 3464.94, Lemer's Ace 405.53, Little Mart 476.10, Mid Dakota Lumber 408.37, Midee Auto 975.08, Moore Engineering 20802.50, Napa Auto Parts 182.75, ND Dept. of Environmental Quality 210, ND Dept. of Health/Microbiology 31.46, ND League of Cities 250, NDTC 1622.44, Nyhus Law Firm 625, O'Day Equip. 1040.36, Ottertail Power Co. 8044.40, Pumpkin People & Produce 14.09, St. Michael Furniture 656, Spencer Marchand 1625, Stein's Inc. 61.66, Systems Tech. 415, TJ Plumbing 100, Tractor Supply Co. 39.99, Trifectah Solutions 247.50, Unum Life Ins. 151.55, USDA Rural Development 50264, USPS 286.34, Verendrye Electric Coop 147, Verizon 256.07, Visa 1501.99, Warehouse Groc. 222.80, Waste Management 3928.98, Wells Co. Treasurer 2300, Wells Sheridan Aging Council 21.50, White Cap 1462.50, Wiest Assoc. 2045, Zions Bank 404905.50, and March Payroll \$80,669.29. Upon RCV, MC.

UNFINISHED BUSINESS:

ARMORY UPDATE: Environmental study completed.

UPDATE COMMITTEE LIST: N/A

NEW BUSINESS:

CONDITIONAL USE PERMIT: M by Baltrusch, MS by Susag to approve the renewal of the Conditional Use Permit for Amy Arnold to conduct massage therapy in her home at 312 Desmet Ave. Upon VV, MC.

ARBOR DAY PROCAMATION: M by Baltrusch, MS by Svoboda to approve the Arbor Day Proclamation for May 22nd, 2024. Upon VV, MC.

EARTH DAY PROCAMATION: M by Baltrusch, MS by Svoboda to approve the Earth Day Proclamation for April 22nd, 2024. Upon VV, MC.

DESIGNATED VOTING PLACE: M by Svoboda, MS by Steedsman to approve Harvey City Hall as the official voting place. Upon VV, MC.

LOCAL EVENT PERMIT: M by Baltrusch, MS by Steedsman to approve the Local Event Permit for the Senior Community Club provided all gaming rules and regulations are followed. Upon VV, MC.

COMMITTEE REPORTS:

JDA MINUTES: JDA Minutes from the regular March 26th, 2024, meeting was included in the packet for the Council to review.

WATER TREATMENT PLANT REPORT: The North Dakota Department of Environmental Quality presented the City of Harvey with a Certificate of Achievement for satisfying applicable requirements of the Safe Drinking Water Act for the year 2023.

M by Baltrusch, MS by Svoboda to adjourn meeting. Upon VV, MC.

Rick Eckart, Mayor

Karen Nordby, Auditor