

REGULAR HARVEY CITY COUNCIL MEETING
Wednesday, February 12th, 2025, 5:30p.m.
City Hall

Note: All motions unanimously passed unless otherwise stated.

Key: M-Motion, MS-Motion Second, VV-Voice Vote, RCV- Roll Call Vote, MC-Motion Carried

The Harvey City Council met at City Hall on Wednesday, February 12th, 2025, at 5:30 p.m.

Present were Mayor Dean Klier, Council Members Milo Baltrusch, Donnie Hoepfer, Gil Steedsman, Mike Prom, Gary Kennedy, and Kerry Susag. Also present were City Auditor Karen Nordby, Public Works Director Jamey Weinmann, JDA Director Spencer Marchand, Police Chief John Foss, and Terri Powers.

VISITORS: Neil Nelson, Keith Holzer, Donna Edinger, Wendy Opp, and Cheryl Ryan.

Mayor Klier led the Pledge of Allegiance.

Mayor Klier opened the Regular Council Meeting.

MINUTES: M by Baltrusch, MS by Steedsman to approve the minutes from the regular December 11th, 2024 & January 8th, 2025, meetings. Upon VV, MC.

CASH REPORT: M by Hoepfer, MS by Susag to approve the Auditor's Cash Report as submitted with January revenue of \$230,256.16. Upon RCV, MC.

VOUCHERS: M by Hoepfer, MS by Susag to approve the vouchers with expenses of 4U Custom Apparel LLC 246.60, Bank of North Dakota 6745, B&B Service & Repair 141.57, Bismarck Hotel & Conf. Center 439.96, Black Mountain Software 100, Central Plains Water Dist. 400, City of Harvey 557.60, Creative Product Source 160.60, Dacotah Paper Co. 376.13, Dakota Fire Extinguishers 471.82, Dale's Radiator & Repair 3200, Double M Sanitation 24578, First State Bank 4006.75, Grand Forks Fire Equip. 597, Hach Co. 575.05, Harvey Oil Co. 7140.96, Harvey Park District 2244.86, HAV-IT Recycling 1250.50, Heilman Electric 19672.75, Herald Press 247.31, Hinrich's Super Value 1103.17, Hometown Variety 26.96, Information Technologies 59.85, Jamestown Communications 260, Jamey Weinmann 346.74, John Deere Financial 276.01, John Donarski 8.98, John Foss 105, Josh Clark 400, Judy Frueh 41.95, Keller Plumbing & Heating 1200, Kenny Erickson 226, Kotaco 1901.53, Leever's Foods 478.95, Lemer's Ace 1374.63, Little Mart 60.40, Magic City Garage Door Co. 411.50, Moore Engineering 2420, Napa Auto Parts 538.42, ND Dept. of Environ. Quality 165, ND Dept. of Health 40.78, ND Dept. of Health/Microbiology 40.78, NDTC 3073.84, Network Center 1444.50, Northern Prairie Mech. 2641.81, Nyhus Law Firm 630, Ottertail Power Co. 15767.46, Smette Oil 8707.16, Spencer Marchand 2500, Swanston Equip. Corp. 488.52, TJ Plumbing 200, Tom's Home Furn. 999, Tractor Supply Co. 279.15, Trifectah Solutions 73.50, Unum Life Ins. 187.21, USPS 308.13, Verendrye Elec. Coop. 317, Verizon 255.12, Vestis 278.94, Visa 2936.88, Wells Sheridan Aging 25, White Cap 4095, Zions Bank 26378.13, and January Payroll \$96,263.67. Upon RCV, MC.

VISITORS: Keith Holzer addressed the Council with some questions he had on the garbage service. He stated that he has noticed more people dumping in the country. There is no way to determine where the garbage is coming from. The Council discussed advertising options to let people know that all they need to do is call the City office and we would help them get rid of any questionable items. He also asked about the number of new stop signs within the City and stated that at a previous meeting it was going to be looked into. He was informed that nothing specific was ever addressed.

JDA REPORT: JDA Director Marchand's report was in the packet for the Council to review. He informed the Council that he was working on an energy efficiency grant to replace the windows on the south side of the armory. Moore Engineering is working on a cost savings analysis. He discussed the meetings he had in January and some ongoing developments including natural gas. He feels that natural gas is going to be a requirement to fill up our industrial park.

POLICE REPORT: Chief Foss's report was in the packet for the Council to review. His first six months have been interesting so far. It was not what he expected when he took the job as Harvey Police Chief.

Mayor Klier and the rest of the Council feel that he should be compensated for going above and beyond his normal duties. January has had the most arrests since he started. Officer Urzola was scheduled to be sworn in the following day at the City office as she was not able to attend the Council meeting.

PUBLIC WORKS REPORT: Public Works Director Weinmann's report was in the packet for the Council to review. He informed the Council that there had been an electrical fire in the generator at the coulee. M by Hoepfer, MS by Prom to have Interstate Power Systems repair the generator for \$11,999.14. It has been turned into our insurance company. Upon VV, MC. M by Prom, MS by Steedsman to accept the offer of \$95,000 from Brager Disposal Corp. for the 2018 Freightliner garbage truck. Upon VV, MC. M by Baltrusch, MS by Kennedy to approve the rebuild of the cylinder on the maintainer for \$500. Upon VV, MC. Vessco has finished installing the actuators at the WTP. M by Steedsman, MS Baltrusch to approve the increase, effective immediately, for water on/off fees from \$25 to \$50 plus \$50 for every 30 minutes after the first 30 minutes it takes to complete the shut off/on. Upon VV, MV.

AUDITOR REPORT: Nordby's report and the financials were in the packet for the Council to review. M by Baltrusch, MS Steedsman to increase the NSF fee from \$10 to \$25 effective immediately. M by Hoepfer, MS by Steedsman to approve placing the city owned lots for bid with a minimum of \$1500 per lot. Upon VV, MC.

UNFINISHED BUSINESS:

ARMORY UPDATE: We continue to wait for phase 2 to be completed.

NEW BUSINESS:

LOCAL EVENT PERMIT: M by Baltrusch, MS by Susag to approve the Local Event Permit for Harvey Senior Citizens Club to conduct bingo and 50/50 raffle every Thursday from 2/13/2025 through 12/25/2025 provided all gaming rules and regulations are followed. Upon VV, MC.

GAMING SITE AUTHORIZATION: M by Baltrusch, MS by Susag to approve the Site Authorization for the RMEF to conduct gaming at the Harvey Eagles Club on March 18th, 2025, provided all gaming rules and regulations are followed. Upon VV, MC.

BUDGET AMENDMENTS & TRANSFERS: M by Baltrusch, MS by Kennedy to accept the Finance Committee's recommendation to approve the Transfers and Budget Amendments as submitted. Upon RCV, MC.

2024					
ORIGINAL BUDGET			AMENDED REVENUE	AMENDED EXPENDITURE	<i>Difference</i>
\$ 4,110,500.00			\$ 4,407,689.90	\$ 5,015,020.64	\$ (607,330.74)
<u>2024 REVENUE BUDGET AMENDMENTS</u>					
Fund	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET		
PRIMARY GOVERNMENT FUND					
General Fund	\$ 740,000.00	\$ 52,055.95	\$ 792,055.95		
SPECIAL REVENUE FUNDS					
Harvey Community Development	\$ 230,000.00	\$ 48,609.32	\$ 278,609.32		
Infrastructure	\$ 245,000.00	\$ 176,823.57	\$ 421,823.57		
CVB	\$ 13,000.00	\$ 2,881.44	\$ 15,881.44		
Prairie Dog/American Recovery	\$ -	\$ 125,000.00	\$ 125,000.00		
SPECIAL ASSESSMENTS					

Street Impr 2016	\$ 615,000.00	\$ 11,990.39	\$ 626,990.39		
Water & Sewer Extension 2004	\$ -	\$ 6,000.00	\$ 6,000.00		
Special Asst. WTP	\$ 158,000.00	\$ 33,464.71	\$ 191,464.71		
Sidewalk Project	\$ 4,000.00	\$ 5,521.65	\$ 9,521.65		
Water Tower Specials-35	\$ -	\$ 1,375.05	\$ 1,375.05		
RESERVES					
Police Equipment	\$ 20,000.00	\$ 2,588.00	\$ 22,588.00		
Water Improvements	\$ 5,000.00	\$ 3,824.94	\$ 8,824.94		
Land Development	\$ 4,000.00	\$ 46,387.15	\$ 50,387.15		
OTHER FUNDS					
Recreation	\$ 27,000.00	\$ 1,720.60	\$ 28,720.60		
Library	\$ 105,000.00	\$ 128,657.28	\$ 233,657.28		
Economic Development	\$ 10,000.00	\$ 10,340.76	\$ 20,340.76		
Band	\$ -	\$ 450.00	\$ 450.00		
Mosquito Control	\$ 10,000.00	\$ 582.22	\$ 10,582.22		
Water	\$ 400,000.00	\$ 2,366.49	\$ 402,366.49		
Water Main Replacement	\$ 6,000.00	\$ 86,877.25	\$ 92,877.25		
Airport Fund	\$ 46,000.00	\$ 8,327.18	\$ 54,327.18		
<i>Other FUNDS Under Budget</i>	\$ 2,212,500.00	\$ -	\$ 2,522,216.23		
TOTAL REVENUES	\$ 4,110,500.00		\$ 4,407,689.90		
2024 EXPENDITURE BUDGET AMENDMENTS					
Fund	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	REVENUE RECEIVED	DIFFERENCE
PRIMARY GOVERNMENT FUND					
General Fund					\$ -
SPECIAL REVENUE FUNDS					
Prairie Dog Fund/American Recovery	\$ -	\$ 873,388.65	\$ 873,388.65	\$ 125,000.00	\$ (748,388.65)
Infrastructure	\$ 245,000.00	\$ 64,771.79	\$ 309,771.79	\$ 421,823.57	\$ 112,051.78
SPECIAL ASSESSMENTS					
Special Assess City Share	\$ 17,000.00	\$ 3,269.75	\$ 20,269.75	\$ 16,709.20	\$ (3,560.55)
Sidewalk Project- 34	\$ 4,000.00	\$ 12,919.36	\$ 16,919.36	\$ 9,521.65	\$ (7,397.71)
RESERVES					
Water Improvements	\$ 5,000.00	\$ 10,562.11	\$ 15,562.11	\$ 8,824.94	\$ (6,737.17)
Police Equipment	\$ 20,000.00	\$ 51,835.30	\$ 71,835.30	\$ -	\$ (71,835.30)

General - Bldg/ Equipment	\$ 6,000.00	\$ 132,441.73	\$ 138,441.73	\$ 22,588.00	\$ (115,853.73)
Customer Insurance	\$ 1,000.00	\$ 1,796.00	\$ 2,796.00	\$ -	\$ (2,796.00)
OTHER FUNDS					
Library	\$ 105,000.00	\$ 30,872.30	\$ 135,872.30	\$ 233,657.28	\$ 97,784.98
Cent Park Project	\$ 2,000.00	\$ 8,542.23	\$ 10,542.23	\$ -	\$ (10,542.23)
Water Fund	\$ 400,000.00	\$ 8,732.66	\$ 408,732.66	\$ 402,366.49	\$ (6,366.17)
Sewer Fund	\$ 178,000.00	\$ 19,660.44	\$ 197,660.44	\$ 121,173.97	\$ (76,486.47)
Garbage	\$ 350,000.00	\$ 103,856.80	\$ 453,856.80	\$ 347,795.91	\$ (106,060.89)
Airport Fund	\$ 46,000.00	\$ 16,053.80	\$ 62,053.80	\$ 54,327.18	\$ (7,726.62)
<i>OTHER FUNDS Under Budget</i>	<i>\$ 2,731,500.00</i>	<i>\$ -</i>	<i>\$ 3,480,478.16</i>	<i>\$ 2,768,901.71</i>	<i>\$ (711,576.45)</i>
TOTAL EXPENDITURES	\$ 4,110,500.00		\$ 5,015,020.64	\$ 4,407,689.90	

YEAR END TRANSFERS 2024
CITY OF HARVEY

FUND	TRANS OUT	%Int	TRANS IN
<u>GENERAL</u>			
General	\$ 200,000.00		\$ -
NonAllocated Interest	\$ -		\$ -
Cent Park Project	\$ -		\$ 4,000.00
Side Walk Project			\$ 5,000.00
Reserve for General Bldg	\$ -		\$ 135,000.00
Special Assessment Ball Park	\$ -		\$ 36,000.00
Reserve for Police Equipment	\$ -		\$ 20,000.00
Water & Sewer Extension 2004	\$ -		\$ -
Emergency Fund	\$ -		\$ -
TOTAL TRANS. GEN FUND	\$ 200,000.00		\$ 200,000.00
<u>HIGHWAY TAX DISTRIBUTION</u>			
Street Operating Fund	\$ -		\$ -
Reserve for Street Equipment	\$ -		\$ -
TOTAL HIGHWAY TAX DIST	\$ -		\$ -
<u>ENTERPRISE FUNDS</u>			
Water Fund	\$ -		\$ 12,500.00
USDA/BND Proj Reserve	\$ 20,000.00		

Reserve for Water Improvements			\$	5,000.00
Customer Insurance Reserve			\$	2,500.00
Sewer Utility	\$	-	\$	-
Garbage Fund	\$	-	\$	-

TOTAL ENTERPRISE FUND	\$	20,000.00	\$	20,000.00
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SALES TAX FUNDS

Sales Tax	\$	100,000.00	\$	-
Growth Fund/JDA	\$	-	\$	100,000.00
Childcare Fund	\$	-		
Infra Structure	\$	100,000.00	\$	-
Water & Sewer Extension 2004	\$	-	\$	-
Reserve for Water Improvements	\$	-	\$	-
Sewer Utility Fund	\$	-	\$	60,000.00
Garbage	\$	-	\$	40,000.00
Reserve for Garbage	\$	-	\$	-
Reserve for Police Equipment	\$	-	\$	-
Side Walk Project	\$	-	\$	-
Special Assessment Ball Park	\$	-	\$	-
Reserve for Fire Equipment	\$	-	\$	-
TOTAL TRANSFER	\$	200,000.00	\$	200,000.00
TOTAL 2024 TRANSFERS	\$	420,000.00	\$	420,000.00

COMMITTEE REPORTS:

JDA MINUTES: JDA Minutes from the regular January 21st, 2025, meeting was included in the packet for the Council to review.

FINANCE MINUTES: Finance Minutes from the regular February 4th, 2025, meeting was included in the packet for the Council to review.

EXECUTIVE SESSION:

According to Legal Authority NDCC 44-04-19.2.

M by Hoepfer, MS by Kennedy to open Executive session regarding the Harvey Police Department. Upon VV, MC.

Executive session started at 6:30 p.m. and was recorded. In attendance were Mayor Klier, Baltrusch, Susag, Hoepfer, Prom, Steedsman, Kennedy, Chief Foss and Nordby.

M by Prom, MS by Kennedy to adjourn executive session. Upon VV, MC.

Executive session closed by Mayor Dean Klier at 6:45 p.m.

Mayor Klier opened the regular meeting. M by Hoepfer, MS by Steedsman to increase the Police Chiefs wage to \$6933.33 per month starting the first payroll in Jan. 2025 for his salaried position. Upon VV, MC.

With no further business, Mayor Klier adjourned the meeting.

Dean Klier, Mayor

Karen Nordby, Auditor