

REGULAR HARVEY CITY COUNCIL MEETING
Wednesday, September 11th, 2024, 5:30p.m.
City Hall

Note: All motions unanimously passed unless otherwise stated.

Key: M-Motion, MS-Motion Second, VV-Voice Vote, RCV- Roll Call Vote, MC-Motion Carried

The Harvey City Council met at City Hall on Wednesday, September 11th, 2024, at 5:30 p.m.

Present were Mayor Dean Klier, Council Members Milo Baltrusch, Gil Steedsman, Mike Prom, Donnie Hoepfer, Gary Kennedy, and Kerry Susag. Also, present were Auditor Karen Nordby, Public Works Director Jamey Weinmann, Police Chief John Foss, JDA Director Spencer Marchand, and Terri Powers.

VISITORS: Cheryl Ryan, Paul Dyke, Rick Eckart, Oliver Bromke, Shelley Chin, and Anthony Setness with Moore Engineering. Josh Feil with Moore Engineering was present via Zoom.

Mayor Klier asked everyone to observe a moment of silence in remembrance of 9/11.

Mayor Klier led the Pledge of Allegiance.

PUBLIC HEARING:

Mayor Klier opened the public hearing for the 2025 Annual Budget and asked if there were any concerns or discussion. Hearing none, M by Hoepfer, MS by Baltrusch to approve the final budget for 2025. Upon VV, MC.

Mayor Klier adjourned the Public Hearing and opened the Regular City Council Meeting.

Anthony with Moore Engineering went over the engineer's report. He stated that the sewer project was complete and looks pristine. The GIS Website is being updated. M by Baltrusch, MS by Kennedy to approve Change Order #3 for (\$165,330.84) from Municipal Pipe Tool Co. Upon VV, MC. M by Baltrusch, MS by Kennedy to approve the Contractor's Application for Payment from Municipal Pipe Tool Co. for \$501,144.43. Upon RCV, MC. M by Hoepfer, MS by Steedsman to approve Invoice #40043 for \$17,312.04 from Moore Engineering for professional services. Upon RCV, MC. Josh discussed the skids for the Water Treatment Plant with the Council. He stated that the membrane elements are failing prematurely and suggested having an "autopsy" done to determine why. M by Prom, MS by Baltrusch to approve the autopsy for \$4700 and to purchase four replacement pumps for \$2788. Upon VV, MC. M by Hoepfer, MS by Susag to approve the request from Moore Engineering to come up with a proposal for the cost of the Comprehensive Evaluation for the WTP. Upon VV, MC. M by Baltrusch, MS by Susag to approve Invoice #40044 for \$3845 of which the City's portion is \$1538 from Moore Engineering for Capital Improvement. Upon VV, MC.

M by Baltrusch, MS by Hoepfer to accept the bid from Oliver Bromke for \$12,000 for the purchase of Lots 6, 7, and 8 of Block 2 of the Original Townsite. Upon VV, MC.

JDA REPORT: JDA Director Marchand's report was in the packet for the Council to review. He updated the Council on the Rural Workforce Housing Grant. The Legislators are drafting the language. The Slum/Blight Removal Grant project should be complete by the end of September. His next scheduled Morning Startup Session is scheduled for September 17th.

POLICE REPORT: Chief Foss's report was in the packet for the Council to review. He stated that the community has been great to him. He closed on a house and is moving his mother here from North Carolina. He is looking for an administrative assistant to handle some of the office duties and has gotten a few applicants in for the empty officer positions. He is developing a great relationship with the Wells Co. Sheriff's Office and is looking forward to working with them. He stated that about 50% of his calls for service are simple cases.

PUBLIC WORKS REPORT: Public Works Director Weinmann's report was in the packet for the Council to review. He informed the Council that Dave O'Kelley has passed his test for his Class 2 Distribution for the WTP. The Council would like to advertise for bids for the garbage truck again starting

at \$135K. M by Hoepfer, MS by Baltrusch to approve the increase from JP Hager Enterprises in the amount of \$12K for the addition of aprons at the City Shop. Upon VV, MC.

AUDITOR REPORT: Nordby's report and the financials were in the packet for the Council to review. She informed the Council that she completed the renewal for the Renaissance Zone. She has submitted the 2025 Budget to the county auditor. She had a meeting with TCP, a company that provides timeclocks for employees. She recommended not doing it at this time as it is too expensive. The Council agreed.

MINUTES: M by Baltrusch, MS by Kennedy to approve the minutes of the Regular Council Meeting on August 14th, 2024. Upon VV, MC.

CASH REPORT: M by Hoepfer, MS by Kennedy to approve the Auditor's Cash Report as submitted with August revenue of \$274,675.62. Upon RCV, MC.

VOUCHERS: M by Hoepfer, MS by Kennedy to approve the vouchers with expenses of AT&T Mobility 172.41, Central Plains Water District 200, City of Harvey 5627.86, Cole Papers 83.10, Comfort Inn 96.30, Dakotah Paper Co. 193.52, Dave O'Kelley 210.80, Diamond Vogel Inc. 1132.50, Double M Sanitation 22498, Flexible Pipe Tool Co. 2448.75, Fougner Engineered Sales Inc. 4286, Hach Co. 240.40, Harvey Park District 2546.93, Harvey Public School 240, Harvey Tax & Accounting 125, HAV-IT Recycling 1262.50, Hawkins Inc. 3207.63, Herald Press 723.94, Hinrich's Super Value 963.68, Hometown Variety 6.19, Information Technologies 52.75, Jamestown Communications 258, John Deere Financial 371.44, John Donarski 14, JP Hager Enterprises 41750, Just Good BBQ 105, Karen Nordby 299.20, Kevin's Landscaping LLC 1200, Kim Johnson 300, Lauth's Autobody & Towing 96.71, Lemer's Ace 643.25, Martha Meranda 75, Midee Auto 244.69, Moore Engineering 21157.04, Municipal Pipe Tool Co. 685524.73, Napa Auto Parts 203.42, ND Dept. of Health 203.91, ND Dept. of Health/Microbiology 50, ND State Library 35, NDTC 1533.68, Network Center 1149, Nyhus Law Firm 3387.50, One Call Concepts 12, Online Dakota Information 2721, Ottertail Power Co. 9107.17, Opdahl Body Shop 251, Pete's Tractor Salvage 110, Railroad Management Co. 379.14, Rustyre' 420, Spencer Marchand 2500, The Library Store 136.10, TJ Plumbing 2796, Tractor Supply Co. 144.10, Trifectah Solutions 107.10, Unum Life Ins. 169.38, USPS 311.11, Verendrye Electric Co-op 137, Verizon 255.04, Vessco Inc. 3675, Vestis 309.64, Visa 1102.60, Warehouse Grocery 559.10, Water Environment Federation 155, and August Payroll \$77,759.70. Upon RCV, MC.

UNFINISHED BUSINESS:

ARMORY UPDATE: The Environmental Study is complete and will be reviewed by the Department of Commerce.

VEHICLE BIDS: M by Steedsman, MS by Kennedy to accept the bid of \$2763 from Milo Baltrusch for the 2011 Chevy Impala. Upon VV, MC with Baltrusch abstaining. M by Prom, MS by Susag to accept the bid of \$4325 from Paul Dyke for the 2005 Chevy Colorado. Upon VV, MC.

RENAISSANCE ZONE: The Renaissance Zone Memorandum Agreement was in the packet for the Council to review.

NEW BUSINESS:

SPECIAL EVENT PERMIT: M by Baltrusch, MS by Steedsman to approve the Special Event Permit for Krafty's Bar & Grill for their Spirit Walk on Friday, November 4th, 2024, on Lincoln Ave. for off premise beer and wine consumption. Upon VV, MC.

LOCAL EVENT PERMIT: M by Baltrusch, MS by Susag to approve the Local Event Permit for the Harvey Volunteer Fire Department to conduct a calendar raffle provided all gaming rules and regulations are followed. Upon VV, MC.

COMMITTEE REPORTS:

JDA MINUTES: JDA Minutes from the regular August 20th, 2024, meeting was included in the packet for the Council to review.

AIRPORT AUTHORITY MINUTES: Airport Minutes from the regular August 13th, 2024, meeting was included in the packet for the Council to review.

M by Baltrusch, MS by Kennedy to adjourn meeting. Upon VV, MC.

Dean Klier, Mayor

Karen Nordby, Auditor