

REGULAR HARVEY CITY COUNCIL MEETING
Wednesday, October 11th, 2023, 5:30p.m.
City Hall

Note: All motions unanimously passed unless otherwise stated.

Key: M-Motion, MS-Motion Second, VV-Voice Vote, RCV- Roll Call Vote, MC-Motion Carried

The Harvey City Council met at City Hall on Wednesday, October 11th, 2023, at 5:30 p.m.

Present were Mayor Rick Eckart, Council Members Shelley Svoboda, Milo Baltrusch, Kerry Susag, and Melissa Anderson. Also present were Auditor Karen Nordby, Interim Public Works Director Jamey Weinmann, and Terri Powers. Absent were JDA Director Spencer Marchand and Council Member Arnie Selzler.

VISITORS: Pastor Kevin Shumway, Fire Chief Ryan Schneibel, Kerry Bauerle, Cheryl Feickert, Shelley Chin, Marci Eckart, Inna Akhmetzhanov and family. Natalia Heck with Midwest Assistance Program and Josh Feil with Moore Engineering were present via Zoom.

Mayor Eckart opened the Regular Meeting.

The Pledge of Allegiance was recited.

Pastor Shumway performed the invocation.

Natalia Heck was at the meeting to present her rate study findings to the City Council. She explained what data she looked through to come to the final recommendation for the City Council to get to the 1.1 ratio that we need to be at to comply with the State of N.D. She stated that in 2022 we had lower revenue with higher expenses. She recommended raising our water and sewer rates by \$1 per service or lowering our allotted gallons per month from 2000 gallons to 1000 gallons. She informed the Council that 20% of our treated water is non-billed water, for example, the swimming pool, football field, etc. The Council will review her report and discuss how they would like to proceed.

Ryan presented an invoice from Patriot Fire & Safety for \$16,519.71 for the poly tank on the 1990 GMC Pumper. M by Baltrush, MS by Svoboda to approve the repair. Upon VV, MC. They also discussed the estimate from Magic City Garage Door Co. for \$29,175 to replace the overhead doors at the firehall including installation and openers. M by Baltrusch, MS by Svoboda to approve. Upon RCV, MC.

Kerry Bauerle was there to ask the Council to forgive the grass bill for 313 Jackson Ave. As the property is in foreclosure, the consensus of the Council is to let the bill stand as is.

Cheryl Feickert was also looking for forgiveness on a grass bill for 409 and 413 Emerson as well as the 6th Street storage building that now belongs to her daughter, Alicia Lamm. M by Anderson, MS by Baltrusch to forgive half of the bill provided Alicia continues to maintain the properties. Upon VV, MC.

Josh Feil went over his Engineer's Report with the Council. Moore is requesting approval of an Agreement Between Owner & Engineer for Professional Services Task Order Edition. The Council tabled it until legal council could review the agreement. He informed them that Opdahl's would be finished with the concrete in Centennial Park by the middle of the following week. The CDBG projects are moving forward at a very slow pace.

JDA REPORT: JDA Director Marchand's report was in the packet for the Council to review.

POLICE REPORT: Mike Zuber's letter of resignation was included in the packet. Due to familial obligations, he has decided to move back to Chicago. His resignation will take effect on October 10th, 2023.

PUBLIC WORKS REPORT: Interim Public Works Director Weinmann's report was in the packet for the Council to review. They discussed replacing the tires on the payload and the blade. The decision was tabled until they know what brand of tires are currently being used. M by Baltrusch, MS by Svoboda to purchase a pump and a sensor for the microclor unit at the Water Treatment Plant. The cost is \$5317.72

from PSI Water Technologies. Plus have a representative from Vessco come to the plant to inspect the microclor unit. Upon VV, MC. M by Anderson, MS by Baltrusch to approve payment for the water heater from TJ Plumbing for \$975. The current water heater had sprung a leak. Upon VV, MC. Jamey informed the Council that the Street Dept. has been preparing for winter. The materials for the shop roof have an estimated ship date of November 24th, 2023.

AUDITOR REPORT: Nordby's report and the financials were in the packet for the Council to review. She requested taking Friday, the day after Thanksgiving off for all City employees and using a vacation day. The consensus is to allow the City of Harvey employees to take the day off with vacation every year going forward. Auditor Nordby updated the Council on the nuisance properties. M by Svoboda, MS by Susag to approve the 12.77% increase to the 2024 BCBS Medical Policy. Upon VV, MC. M by Baltrusch, MS by Svoboda to approve the NDRW Apprentice Program for Dave O'Kelley to help prepare him for his Water Treatment Plant Operator tests. Upon VV, MC. They discussed parking on 9th Street between Alder and Lincoln and what can be done about the congestion. They will do some additional research and report to the council. M by Svoboda to approve GovCard for our debit/credit card payments. The Council would like to get more options before making a final decision. Motion was withdrawn. M by Anderson, MS by Svoboda to purchase a 2023 black Chevrolet Tahoe for \$41,232 plus \$19,951.53 to outfit the Tahoe for the Harvey P.D from Karl Chevrolet. The PD is scheduled for a vehicle replacement in 2024. The new 2024 won't be ready until the 1st of March 2024. Upon RCV, MC. M by Svoboda, MS by Susag to put the 2017 Tahoe out for bid, with a minimum bid of \$25K. Upon VV, MC. After consulting with our legal counsel, a motion was made. M by Svoboda, MS by Anderson to allow the Engen wedding at the City's gun range on May 11th, 2024, provided there is no alcohol, a special event permit is filled out, and they run an ad of its closure in the local paper. Upon VV, MC.

MINUTES: M by Baltrusch, MS by Svoboda to approve the minutes of the Regular Council Meeting on September 13th, and the Special Meetings on September 19th and 25th, 2023. Upon VV, MC.

CASH REPORT: M by Svoboda, MS by Susag to approve the Auditor's Cash Report as submitted with September revenue of \$237,640.46. Upon RCV, MC.

VOUCHERS: M by Svoboda, MS by Susag to approve the vouchers with expenses of 4U Custom Apparel 90.45, Aramark 387.22, Arnie Selzler 148.03, AT&T Mobility 136.98, Black Mountain Software 100, Bullet Transmission 4390.23, City of Harvey 251.21, Cole Papers 1105.46, D&B Portables 500, Dacotah Paper Co. 554.15, Dave O'Kelley 10.14, Dean Klier 179.10, Demco Inc. 1019.25, Double M Sanitation 25433, Drive Chevrolet 232.26, Elite Spraying 6263.25, ES OPCO USA 4400, Grand Forks Fire Equip. 1694.70, Hach Co. 510.42, Harvey Oil Co. 3328.02, Harvey Park District 2278.26, HAV-IT Recycling 1664, HAV-IT Services 307, Hawkin's Inc. 1667.02, Hinrich's Super Value 882.91, Hometown Variety 87.08, Information Tech. 41.60, John Donarski 125, Karen Nordby 148.03, Kevin's Landscaping 395, Kim Johnson 125, Kotaco 929.14, Lemer's Ace 529.51, Little Mart 703.25, Martha Meranda 35.85, Michael Zuber 683.32, Mid Dakota Lumber 10.20, Midee Auto 1294.41, Moore Engineering 18736.74, Napa Auto Parts 579.30, ND Dept. of Health 18.54, ND Dept. of Health/Microbiology 150, ND League of Cities 1100, NDTC 1569.11, Nyhus Law Firm 1115, One Call Concepts 26, Opdahl Concrete 5000, Ottertail Power Co. 7439.73, Patzer Truck Repair 2833.68, Penny House 1191.63, Post Board 70, Radisson Hotel 96.30, Rough Rider Industries 334.90, Shelley Svoboda 148.03, Schmaltz's Greenhouse 582.17, Spencer Marchand 201.74, Tractor Supply Co. 121.95, Trifectah Solutions 946.46, Unum Life Insurance 206.88, USPS 293.57, Verendrye Electric Coop 141, Verizon 444.80, Visa 2761.80, Warehouse Grocery 298.92, Zions Bank 446138.50, and September Payroll \$98,594.94. Upon RCV, MC.

UNFINISHED BUSINESS:

ARMORY UPDATE: Nothing to report.

UPDATE COMMITTEE LIST: M by Svoboda, MS by Susag to accept the Mayor's appointment of Kevin Friedt to the Board of Adjustments. Upon VV, MC. M by Svoboda, MS by Baltrusch to accept the Mayor's appointment of Gil Steedsman to the Harvey City Council. Upon VV, MC. They discussed the letter from HWC School stating that they will not have a representative from the Harvey School Board on the Harvey Rec Board. The Council will investigate the best people for the boards and decide what changes to make.

NEW BUSINESS:

POLICE CHIEF: The Council discussed the vacant Police Chief position. They have posted the position and have received some applicants.

LOCAL EVENT PERMIT: M by Anderson, MS by Baltrusch to approve the local event permit for Samuel Hanson Medical for a raffle provided all gaming rules and regulations are followed. Upon VV, MC.

COMMITTEE REPORTS:

JDA MINUTES: JDA Minutes from the regular September 19th, 2023, meeting was included in the packet.

CVB MINUTES: CVB Minutes from the regular October 2nd, 2023, meeting was included in the packet.

BOA MINUTES: M by Baltrusch, MS by Anderson to accept the Board of Adjustment's recommendations. Upon VV, MC.

M by Baltrusch, MS by Svoboda to adjourn meeting. Upon VV, MC.

Rick Eckart, Mayor

Karen Nordby, Auditor