

REGULAR HARVEY CITY COUNCIL MEETING
Wednesday, September 13th, 2023, 5:30p.m.
City Hall

Note: All motions unanimously passed unless otherwise stated.

Key: M-Motion, MS-Motion Second, VV-Voice Vote, RCV- Roll Call Vote, MC-Motion Carried

The Harvey City Council met at City Hall on Wednesday, September 13th, 2023, at 5:30 p.m.

Present were Mayor Rick Eckart, Council Members Shelley Svoboda, Milo Baltrusch, Kerry Susag, Melissa Anderson, and Arnie Selzler. Also present were Auditor Karen Nordby, Interim Public Works Director Jamey Weinmann, JDA Director Spencer Marchand, Chief Zuber, and Terri Powers.

VISITORS: Pastor Jeff Robison, Tim & Connie Loen, Brenda Finley, Dean Klier, Keith Holzer, Marci Eckart and Shelley Chin. Chip, Kaya, and Josh Feil with Moore Engineering were present via Zoom.

Mayor Eckart opened the Regular Meeting.

The Pledge of Allegiance was recited.

Pastor Jeff performed the invocation.

M by Svoboda, MS by Baltrusch to accept the Mayor's appointment of Melissa Anderson to the City Council.

Upon VV, MC. The Oath of Office was recited, and Melissa Anderson was sworn in.

Visitors Chip & Kaya were present to request the use of the Harvey Gun Range for their wedding ceremony on May 11th, 2024. The consensus of the Council is to confer with the City's legal counsel before deciding.

The Loen's were there to ask for clarification on the ordinance regarding off-highway vehicles. The City of Harvey follows the same rules written in the Century Code.

Dean Klier and Keith Holzer were present to voice their concerns over the four-way stop on North St. and Alder Ave. Klier wanted to know what the purpose of the extra stop signs was. Council informed him that there have been numerous complaints about the high speed of drivers on North Street. The stop signs were installed for safety reasons.

Mayor Rick Eckart opened the Public Hearing.

PUBLIC HEARING-BUDGET 2024: Auditor Nordby addressed the council on the budget for 2024.

M by Baltrusch, MS by Selzler to approve the 2024 Final Budget as submitted. Upon RVC, MC.

<u>FUND</u>	<u>Amount Levied</u>
General-Schedule B.....	\$384,000
Emergency.....	\$2,000
Recreation.....	\$15,000
Special Revenue Funds-Schedule C	
Special Assessments-City Share.....	\$17,000
Library.....	\$23,500
Economic Development.....	\$3000
Airport.....	\$7500
 TOTAL AMOUNT LEVIED	 \$452,000

Mayor Rick Eckart adjourned the Public Hearing.

JDA REPORT: JDA Director Marchand's report was in the packet for the Council to review.

POLICE REPORT: Chief Zuber's report was in the packet for the Council to review. He informed the Council that on September 23rd the kids will be going around collecting food for the food pantry. He updated the Council on the B-52 fire. Chief Zuber continues to work with Wells Co. Public Health on mental awareness.

Officer Gabriel Johnson will be starting the academy on September 25th. He will need to attend and complete the NDPOST academy to become a ND licensed Peace Officer. The academy is a 16-week

course held in Bismarck. The only applicants allowed are required to be employed with a police or sheriff's department. The Council discussed the promissory note for \$19,200 for the wages paid to the officer during his time at the academy. M by Baltrusch, MS by Svoboda to enter in a promissory note for \$19,200 for 3 years with Gabriel Johnson. If the officer completes 3 years with the Harvey PD the promissory note will be forgiven. Upon VV, MC. Gabriel Johnson's pay schedule will be \$40,000 per year while he is getting licensed. Once he completes the academy, the salary will increase to \$45,000. Six months after his completion of the academy, his probationary period will be completed, and the salary will increase to \$50,000. M by Baltursch, MS by Svoboda to approve request. Upon VV, MC.

PUBLIC WORKS REPORT: Interim Public Works Director Weinmann's report was in the packet for the Council to review. M by Baltrusch, MS by Selzler to approve the proposal from DK Mechanical Contractors for \$8680 to remove and install 15 butterfly valve actuators at the water treatment plant. Upon VV, MC. They discussed the need for more lighting between Grant Ave. and North St. Jamey will get some prices. M by Svoboda, MS by Susag to approve the estimate from Grainger for \$2557.03 for 6 drum spill containment pallets that are required by the state for the water treatment plant. Upon VV, MC. M by Svoboda, MS by Selzler to approve the estimate from Mid-Dakota Lumber for \$3209.90 to replace the walk-in doors at the firehall and the supplies to renovate the front of the fire hall. Upon VV, MC. Shelley will get a bid for installing overhead doors. M by Baltrusch, MS by Svoboda to approve the proposal from Northstar Steel Inc. for \$116,800 to replace the roof at the City Shop. Upon RCV, MC. M by Baltrusch, MS by Anderson to approve the estimate from Northern Prairie Mechanical for \$4397.60 to replace the air conditioner at the water treatment plant. Upon VV, MC with Svoboda abstaining. Karen informed the Council that there had been an inquiry about renting the garbage truck. M by Svoboda, MS by Selzler to advertise the garbage truck for bids in the paper and on-line to sell the garbage truck. Upon VV, MC. Jamey informed the Council that the hydrant on Kennedy and Second St. was fixed, however, it still needs a riser.

AUDITOR REPORT: Nordby's report and the financials were in the packet for the Council to review. Mayor Rick thanked Karen & Kenny for the work they did on the budget. Karen informed the Council that Natalia from MAPs has completed her rate study and will attend the October Council Meeting to discuss her findings. They discussed the complaints the office has received on nuisance properties and how they should handle the situation. Karen stated that she would take on the project with the help of the Harvey P.D.

MINUTES: M by Svoboda, MS by Susag to approve the minutes of the Regular Council Meeting on August 9th, and the Special Meeting on August 16th, 2023. Upon VV, MC.

CASH REPORT: M by Svoboda, MS by Anderson to approve the Auditor's Cash Report as submitted with August revenue of \$251,518.29. Upon RCV, MC.

VOUCHERS: M by Svoboda, MS by Anderson to approve the vouchers with expenses of Aramark 387.22, AT&T Mobility 193.72, Blacktrail Environmental 3620, City of Harvey 258.31, D&B Portables 100, D&R Flooring 5660, Dale's Radiator & Repair 790, Daniel Miller 75, Dave O'Kelley 9.67, Delores Langseth 200, Demco Inc. 694.65, Double M Sanitation 28220, Gaffaney's of Minot 397.44, Harvey Area Chamber of Commerce 3500, Harvey Park District 2328.37, Harvey Sand & Gravel 57, HAV-IT Recycling 1664, HAV-IT Services 812, Hawkin's Inc. 3906.61, Herald Press 1241.78, Highplains Equip. 82.24, Hinrich's Super Value 1291.39, Hometown Variety 57.85, Information Tech. 41.60, Jamey Weinmann 68.75, Karen Nordby 68.75, Kevin's Landscaping 790, Kotaco 1963.01, Lauth's Autobody & Towing 316.86, Lemer's Ace 346.35, Linda Joern 508.75, Little Mart 23.14, Mid-American Research Chemical 337.86, Mid Dakota Lumber 2453.58, Moore Engineering 205, Napa Auto Parts 46.52, ND Dept. of Health 37.08, ND Dept. of Health/Microbiology 50, ND Rural Water Systems 100, NDSU 250, NDTc 1551.85, Nyhus Law Firm 1955, One Call Concepts 23.40, Online Dakota Information 2568, Opdahl Body Shop 230, Ottertail Power Co. 7293.49, Patzer Truck Repair 773.86, Penguin Management 500, Penny House 1308.37, Pipe Detectives 79853.14, Pomp's Tire Service 945.78, PSI Water Technologies 2820.59, Railroad Management Co. 344.67, Roadway Services Inc. 24580, Rough Rider Industries 100, RV Enterprises 16800, Spencer Marchand 641.90, System Technology 315, Terri Powers 68.75, Tom's Home Furnishings 2000.16, Tractor Supply Co. 300.45, Trifectah Solutions 1365.24, Unum Life Insurance 223.43, USPS 291.31, Verendrye Electric Coop

153, Verizon 444.32, Visa 2066.21, Warehouse Grocery 460.46, Water Environment Federation 155, and August Payroll \$134,098.39. Upon RCV, MC.

UNFINISHED BUSINESS:

ARMORY UPDATE: Nothing to report.

UPDATE COMMITTEE LIST: Mayor Rick informed the Council that he is still looking for volunteers to fill vacant spots on several committees.

HAV-IT RECYCLING: M by Anderson, MS by Selzler to reduce the monthly recycling fee to \$1.50 and increase the garbage fee to \$20.50 due to the rising costs of waste disposal and the decrease in recycling that is currently being picked up by Hav-It Recycling. Upon VV, MC. M by Baltrusch, MS by Svoboda to inform Hav-It Recycling of the change. Upon VV, MC.

CONCRETE DISPOSAL FEES: M by Selzler, MS by Svoboda to raise the concrete disposal fees to \$25 per pickup load, \$60 per dump truck load, and \$90 per semi load effective November 1st, 2023. Upon VV, MC.

NEW BUSINESS:

PROPERTY BID: M by Baltrusch, MS by Anderson to accept the bid of \$1000 from Melissa Faul to purchase Lot 1, Block 3 of the Mills Addition. Upon VV, MC.

PROPERTY BID: M by Svoboda, MS by Selzler to deny the bid from Andrew Weisser to purchase 150 ft. by 40 ft. of the lot next to his property at 1011 Allen Ave. #7. Upon VV, MC.

LOCAL EVENT PERMIT: M by Baltrusch, MS by Susag to approve the Local Event Permit for the Harvey Kiwanis Club for a raffle provided all gaming rules and regulations are followed. Upon VV, MC.

SPECIAL EVENT PERMIT: M by Baltrusch, MS by Svoboda to approve the Special Event Permit for Lincoln & Nine to block off parking in front of their building for their BBQ and Blues event on October 7th, 2023, from 5 p.m. until 8 p.m. Upon VV, MC.

SPECIAL EVENT PERMIT: M by Baltrusch, MS by Svoboda to approve the Special Event Permit for Ta Ahni to serve off premise beer and wine at Lincoln & Nine for their BBQ and Blues Event on October 7th, 2023, from 5 p.m. until 8 p.m. Upon VV, MC.

TAX ASSESSOR APPOINTMENT: M by Svoboda, MS by Selzler to approve the Mayor's appointment of Jana Mogren as the City of Harvey's Tax Assessor. Upon VV, MC.

COMMITTEE REPORTS:

JDA MINUTES: JDA Minutes from the regular August 15th, 2023, meeting was included in the packet.

M by Baltrusch, MS by Svoboda to adjourn meeting. Upon VV, MC.

Rick Eckart, Mayor

Karen Nordby, Auditor